

ECCE CHILD REGISTRATION FORM

PLEASE READ CAREFULLY

The Early Childhood Care & Education (ECCE) programme provides free pre-school for children in the year(s) before they start primary school. There are three eligibility entry points for enrolment this year, 28 August 2017, 1 January 2018 and 2 April 2018. Where a child is over the eligible ECCE age range, an exemption in writing from the Department of Children and Youth Affairs (DCYA) may be provided for children with additional needs. Please inform your service provider if you have received such an exemption. There is no underage exemption and parents should be aware of the requirement under law that every child between the ages of 6 and 16 must attend school or otherwise receive an education.

Please read the DCYA Letter to Parents, which your service provider should have provided to you.

If you are enrolling your child in the ECCE programme for the pre-school year 2017/ 2018 you should complete this document and return it to the service provider. The service provider will use this form to register your child for the ECCE programme on the online Programmes Implementation Platform (PIP). **When this information has been registered on PIP, the service provider will print off the ECCE PIP Parent Declaration Form which you must sign.** The Service Provider will then destroy this document, for data protection purposes.

For ECCE registrations from 28 August 2017 to 31 December 2017 the child must have been born between 1 January 2013 and 31 August 2014 inclusive.

For ECCE registrations between 1 January 2018 and 31 March 2018 the child must have been born between 1 January 2013 and 1 January 2015 inclusive.

For ECCE registrations between 2 April 2018 to the end of the ECCE preschool year the child must have been born between 1 January 2013 and 2 April 2015 inclusive.

Please note that on PIP, ECCE enrolments start on a Monday and end on a Friday.

Information to be provided by the Parent / Guardian

Parent/Guardian Name: _____ Name of pre-school service: _____

I am the parent or legal guardian of the following child who attends this pre-school, and in whose name I am claiming under the ECCE programme.

Child's Full Name (as registered with Dept. of Social Protection)	Child's PPSN								Date of Birth (dd/mm/yyyy)	Gender (M/F)
	Figures						Letter(s)			

Childcare Start Date	Childcare End Date	No of Days per Week

I understand that the information provided in this document will be used by the service provider to register the details on the PIP system only. I understand also that the Department of Children & Youth Affairs, or Pobal acting as Agent for the Department, in conjunction with the Department of Social Protection and the Department of Education & Skills, will use this information to verify that my child is eligible for the ECCE programme at this time, to calculate the capitation fees due to this pre-school service, and for statistical purposes.

Parent Signature _____ Date: _____ Contact Number: _____