

(completed by Service)

The Community Childcare Subvention (CCS) programme is a childcare programme targeted to support parents on a low income to avail of reduced childcare costs at participating community childcare services. The Department of Children and Youth Affairs (DCYA) pays a portion of the childcare costs for eligible children with the parent paying the remainder. The eligibility of the parent is determined by their status with the Department of Social Protection (DSP) and parents can establish the criteria for eligibility on the affordable childcare website affordablechildcare.ie or their local childcare service. Please read the DCYA Letter to Parents which your childcare service provider should have provided to you

If you are enrolling your child in the CCS Programme for the programme year 2017/ 2018 and where both parents/guardians **are in receipt of qualifying payments** during the CCS Eligibility period (11th September – 13th October 2017, **the parent in receipt of the greater qualifying payment should complete this form and return the form to the childcare service provider.**

- The childcare service provider will submit the information provided on this document on the online Programmes Implementation Platform (PIP) to verify the amount of CCS funding to be paid to the service for your child/ren;
- **Once the information is submitted on the PIP system, you will be required to sign a PIP Parental Declaration Form.** The childcare service Provider will then destroy this document, for data protection purposes.

Please note: Verification of CCS Funding will not be confirmed until December 2017. Any subvention provided by the childcare service before this is at the service's own discretion. If the service does not provide subvention before the CCS funding is approved and charges the full childcare rate, they will be obliged to repay to you the balance of any subvention owed from the childcare start date.

NOTES:

- Where Disability Benefit is used as the qualifying payment a review of the receipt of this Benefit may take place in early 2018, which may result in the CCS Subvention being reduced/removed and the childcare service increasing the parent fee as appropriate.

Parent Name: _____ Parent Date of Birth

BLOCK LETTERS

D	D	M	M	Y	Y	Y	Y
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PPS No.

Figures						Letter(s)	

Name of Childcare facility attended: _____

I state that I am a parent/legal guardian of the following child/ren who attend(s) this childcare facility under the CCS Programme:

Child's Full Name BLOCK LETTERS	Child PPS Number	D.O.B (dd/mm/yyyy)	Sex (M/F)									
				Childcare Start Date	Childcare End Date	Full Day (5 hours +)	Part-time (3:31-5hours)		Sessional (2hours16mins - 3hours30mins)		Half session (1hour- 2 hours15mins)	
						No. of days	No. of days	am/pm	No. of days	am/pm	No. of days	am/pm
1												
2												
3												

If you are in receipt of one of the following payments, please tick the relevant box:-
 Secondary School Student TUSLA Referral PHN Referral (TUSLA/PHN Referrals require relevant letter and completed TUSLA/PHN Service Declaration form to be given to the service)
 Maternity Benefit during 2017 CCS snapshot window and in receipt of CCS qualifying payment immediately prior.
 Springboard Course National Internship Programme or ETB/Solas Training Allowance during 2017 CCS snapshot window and in receipt of CCS qualifying payment immediately prior.
Please Note: Where a box is ticked above a Verification Form will also need to be completed. Please ask your service provider for a copy of this form for completion.

I understand that the information provided in this document will be used by the service provider to register the details on the PIP system only. I understand also that the Department of Children & Youth Affairs, or Pobal acting as Agent for the Department, in conjunction with the Department of Social Protection and the Department of Education & Skills, will use this information to verify that my child/ren is/are eligible for the CCSP Programme at this time, to calculate the subsidy due to this childcare service, and for statistical

Parent/Guardian Signature _____

Date: _____