Administration



- □ Management Committee / Board of
 - Management
- □ Management Structure
 - Roles and Responsibilities Management and Staff
- Communication Systems
- □ Confidentiality
- □ Record Keeping
 - Child & Family Records
 - Personal & Operational Details
- □ Insurance
- Data Protection
- □ Freedom of Information
- □ Insurance
- □ Financial Guidelines
- □ Fundraising