

Childcare Provider Checklist (Self-Employed and Community*)

Have You...

- *Have you brought together a group of interested parties to develop a Management Committee?
- Conducted your needs analysis?
- Contacted the Kildare County Childcare Committee?
- Applied for entry into the relevant funding schemes – ECCE, TEC, CCSP?
- Developed a Business Plan?
- Drawn up draft architectural plans?
- Contacted, informed and sought an advisory meeting with your Environmental Health Officer?
- Registered with and sought advisory meeting with your Early Years Inspection Officer?
- Contacted the area engineer and roads design department at Kildare County Council?
- Contacted your fire officer to arrange advisory meeting or an inspection of the plans and/or premises?
- Applied for and received your planning permission?
- Contacted the Kildare Local Enterprise Office?
- Sought legal advice and support?
- Contacted the Companies Registration Office?
- Contacted professional support organisations e.g. Early Childhood Ireland?
- Considered human resources?
- Considered or conducted an advertising strategy?
- Prepared policies and procedures for all aspects of your service?
- Written your health and safety statement?
- Contacted County Kildare LEADER Partnership (CKLP)?
- Arranged the necessary Insurance?